

**LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MINUTES
FEB. 8, 2017 AT 4:00 AT THE LEE PUBLIC LIBRARY**

Present: Trustees Annie Gasowski, Peg Dolan, Bruce Larson, and Library Director Ruth Eifert.

Minutes of Jan. 11 and work session minutes of Jan. 17 accepted.

Treasurer's Report of Jan. 31 accepted. There is \$9,352.26 in the operating budget, \$537.36 in the non-lapsing account and \$6,198.95 in the CD.

Library Director's Report: Ruth has added travel books and cooking books to the collection. Ruth suggested using shelving in the basement for some of the collection as there is no room for the complete collection upstairs in the main library.

Facilities Committee Update: The Facilities Committee voted to have the Town Hall construction be the first phase of the building project with the library construction phase presently undetermined. Art Guadano of AG Architects presented maps and options of the project which he will present to the public at the Facilities Committee on Feb.22.

Deliberative Session: Warrant Article #4 and Warrant Article #9 for the library were accepted without any opposition.

March 14 Voting Day: Annie has been getting quotes on the price of a postcard mailing in support and explanation of the warrant article to allow the LPLCC Capital Reserve Fund to be used to improve the existing library or to build a new library at a site to be determined and not necessarily at the Bricker Property.

Employees Handbook Update: Ruth has made some minor changes to the handbook regarding holiday hours. The trustees and the library Director had a discussion over the right of the circulation librarian as a full time employee to receive health insurance. The handbook states a full time employee is eligible for health insurance. Peg suggested getting guidance from Terry Knowles at the NHMA as to how to proceed.

The meeting adjourned at 5:10pm. The next regularly scheduled meeting will be Wed. Mar. 8 at 4:00 pm at the library.